



# WV's Partnership to Promote Community Well-Being

March 26, 2004  
Meeting Notes



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## Members Attending

Jean Ambrose, Don Chapman, Judy Crabtree, Michele Foster, Andrew Gillette, Steve Heasley, Mike Lacy, Helena Lee, Gayle Manchin, Rudi Raines, Angie Saunders, Denise Smith, and James Vance

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## Staff Attending

Lisa Bruer, Michele Burnside, Tammy Collins, Wayne Coombs, Steve Mason, Monica McFarland, Kelli Jo McNemar, Kathy Paxton, Anne Swedberg, and Diane Wellman

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## Welcome

Helena Lee and Steve Mason welcomed committee members, applauded retreat efforts, and emphasized getting down to work. Handouts distributed:

- Foundation of Prevention Fact Sheet
- Key Risk and Protective Factors by the Six Domains Reference Sheet
- SIG Planning Grant Fact Sheet
- SIG Grant Fact Sheet
- Summary of Survey Results for State Level Planning and Policy Groups
- Retreat Notes
- Power Point Presentation Notes
- Overview of Prevention/Intervention/Treatment/Enforcement Resources Folder

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## Prevention Fact Sheet Review

Kathy Paxton handed out the Foundation of Prevention Fact Sheet and highlighted the continuum of care model.

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## Risk & Protective Factors Overview

Wayne Coombs presented an overview of the Risk and Protective Factor Framework which CSAP recognizes as one of the three evidenced prevention frameworks. This overview is under development for Community Development Specialists to provide community-based trainings across WV to raise awareness of this model. WV will receive additional funds to promote this framework. Wayne also suggested Partnership members review the following document - *Science-Based Prevention Programs and Principals 2002 (pages 1-50)* which can be viewed at: <http://ncadi.samhsa.gov/govpubs/BKD479/BKD479.pdf>

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## Prevention System Overview

Tammy Collins provided an overview of Prevention/Intervention/Treatment/Enforcement Resources, which included a draft of a visual representation of system resources. Partnership members suggested drafting a prevention system chart to visually present how prevention organizations and their workforce connect at the community level. The Partnership thinks this analysis will assist in breaking down language and funding barriers, developing connections for people to work together, and developing the capacity of communities to access resources. The **Prevention System Data Visual** workgroup will develop plans to completed a network analysis for this purpose. Partnership members discussed keeping the following in mind as we move forward with planning: scoring applications, requiring results/outcomes, giving incentives for multiple funding sources but not duplicating funding, requiring collaboration, and funding programs that fall into the risk and protective framework.

Partnership members suggested building a mechanism to gain community input. The **Youth & Community Input workgroup** will develop this process.

## Workgroups - Set Meeting Dates & Agendas

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If you were not able to attend the meeting and would like to be a member of one of the workgroups listed below, please contact the staff member assigned to each group (as noted with an \*). Staff members will provide support to Partnership members as necessary (space, agendas, attendance, notes, etc.).

### Partnership Policies & Procedures:

Mike Lacy, Angie Saunders, James Vance \*Michele Burnside

Meeting Date: May 18<sup>th</sup> 1-3 pm at the WVPRC Conference Room

Items to Consider: Membership, Sending A Proxy, Officers, Meeting Attendance, Meeting Agenda Setting, Partnership Member/SIG Recipient Conflict of Interest, and Workgroups

### Youth & Community Input:

Andrea Bowman, Judy Crabtree, Michelle Foster, Andrew Gillette, Helena Lee, Rudi Raynes, Bill Woodrum, \*Kelli Jo McNemar

Meeting Date: May 18<sup>th</sup> 3-5 pm Putnam County Library, meeting room A

Items to Consider: Identify Current Systems & Work Within Those Systems, Identify Method of Collecting Input, Identify What Input to Collect

### Prevention System Data Visual:

Lisa Bruer, Ronda Childress, Wayne Coombs, Steve Heasley, Valerie Ponder, Andy Whisman, \*Tammy Collins

Meeting Date: May 5<sup>th</sup> 9-3 at the WVPRC Conference Room

Items to Consider: Develop System Visual by using Network Analysis, Planning Group Lists & Analysis, Identify Ways to Measure Results from Promotional Perspective, Readiness Assessment Process

### Coordination of Specialists and Services:

Steve Mason, Gayle Manchin, Denise Smith, Don Chapman, Dave Harris, \*Kathy Paxton

Meeting Date: Kathy will follow up via e-mail.

Items to Consider: Kathy will review notes and send to work group members.

## Review Workplan - Discuss End Products Needed & Processes to Accomplish

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**Please give your time, ideas, and knowledge to accomplish the work plan** (refer to handout in December packet).

Major areas of work: Establish State SIG Advisory Committee; Identify State Needs, Gaps, and Funding Streams; Develop Plan to Enhance Collaboration & Coordination; Develop Capacity to Implement Evidence-Based Programs and Strategies; Process/Systems Development

## Future Quarterly Meeting Dates

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- June 18<sup>th</sup> 10 am to 3 pm
- September 17<sup>th</sup> 10 am to 3 pm
- December 10<sup>th</sup> 10 am to 3 pm

## Other

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Check out the “to do” list and other information regarding the Partnership at [www.prevnet.org](http://www.prevnet.org) - click on the quick link “WV’s Partnership.”

Also, look for email messages from [wvpartnership-list@marshall.edu](mailto:wvpartnership-list@marshall.edu) To send an email message to everyone on the Partnership, simply send a message to [wvpartnership-list@marshall.edu](mailto:wvpartnership-list@marshall.edu).